

OVERVIEW AND SCRUTINY COMMITTEE

22nd July 2014

QUARTERLY RECOMMENDATIONS TRACKER

Relevant Portfolio Holder	Councillor John Fisher, Portfolio Holder for Corporate Management
Portfolio Holder Consulted	No
Relevant Head of Service	Claire Felton, Head of Legal, Equalities, and Democratic Services
Ward(s) Affected	No specific ward relevance.
Non-Key Decision	

1. SUMMARY OF PROPOSALS

This report provides an update on the action that has been taken to implement recommendations made through the scrutiny process. Information is provided both about recommendations that have been implemented and recommendations where action remains to be taken.

2. RECOMMENDATIONS

**The Committee is asked to RESOLVE that
the report be noted.**

3. KEY ISSUES

Background

- 3.1 At a meeting of the Overview and Scrutiny Committee on 4th June 2013 Members considered the Committee's current approach to monitoring the implementation of recommendations that have been made through the scrutiny process. Rather than receive monitoring update reports every six months on recommendations made by the Committee and updates every 12 months on the action taken to implement recommendations made by Task Groups Members agreed to receive updates on action taken to implement all recommendations on a quarterly basis.
- 3.2 The Committee requested that the details of all recommendations already acted upon should be published on the Overview and Scrutiny section of the Borough Council's website to highlight the positive difference that the Committee was making. Information about implemented recommendations is now only reported back to the Committee once to ensure that Members can focus on encouraging action to be taken in cases where recommendations have not yet been implemented.
- 3.3 In accordance with this approach, Appendix 1 lists recommendations made through the scrutiny process that have already been implemented. Appendix 2 lists those recommendations that remain to be implemented.

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- 3.4 Wherever possible, as requested by Members, an estimated date for the final implementation of outstanding recommendations has been provided.
- 3.5 The Committee will be aware that there are some recommendations where it would be reasonable for Officers to require further time to implement. For example, Officers would require some time to implement recommendations made at a recent meeting of the Committee. Where possible an explanation has been provided for the delay to implementation.
- 3.6 Members are invited to consider the updates provided regarding these recommendations and to identify whether any further action is required to facilitate the implementation of any of these recommendations.

Financial Implications

- 3.7 There are no direct financial implications directly relating to this report.

Legal Implications

- 3.8 There are no legal implications directly relating to this report.

Service / Operational Implications

- 3.9 There are no direct service or operational implications that have been identified for this report.

Customer / Equalities and Diversity Implications

- 3.10 No direct customer or equality and diversity implications have been identified for this report.

4. RISK MANAGEMENT

No risks have been identified.

5. APPENDICES

Appendix 1 – Recommendations that have been implemented.

Appendix 2 – Recommendations that remain to be implemented.

AUTHOR OF REPORT

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